

- 1. Open Google Chrome (not Safari).**
- 2. Open my wikispace in a tab and click on the link to the method on how to migrate your Drive folder.**
- 3. In a new tab, create a new Gmail account unless you have one already.**
- 4. In your old Google account (psdmail account), create a folder (call it whatever you like) and put in it everything you want to copy to your new Drive (you can drag & drop folders and files inside this folder directly).**
- 5. Download the folder. It will download (in a zipped folder) to the hard drive of your computer.**
- 6. In Finder, locate the zipped files and click on them to open them.**
- 7. Drag them (one folder at a time [if large]) into your new Google account's Drive.**